



राष्ट्रीय होमियोपैथी संस्थान / **National Institute of Homoeopathy**

एक स्वायत्त संस्था / An Autonomous Institute

भारत सरकार / Govt. of India

आयुष मंत्रालय / Ministry of Ayush

**Satellite Campus**

Sector - A8,  
Chaudhary Ramdev Chowk,  
Narela, Delhi - 110040

**Headquarters**

ब्लॉक-जी.ई, सेक्टर-3 / Block-GE, Sector-III  
साल्ट लेक, कोलकाता-700106 / Salt Lake, Kolkata-700106  
फोन नं / Ph. No. 033-2337-0969/70

F. No: 8-082/NIH/IPvC/2017/Con. Eng/DEO/233

दिनांक / Dated: 06/05/ 2025

**Advertisement No. IPvC/Con.Eng./01/2025**

**WALK-IN-INTERVIEW**

Eligible Indian Citizens are invited to appear for Walk-in-Interview on **26.05.2025** at **10:00 A.M.** at **National Institute of Homoeopathy (NIH), Block-GE, Sector-III, Salt Lake, Kolkata-700106** for the following engagement purely on tenure basis or until further order whichever is earlier.

1. **Data Entry Operator (01 Post) for the Dept. of Pharmacovigilance under AOGUSY Scheme with consolidated remuneration of ₹ 18,000/- per month.**

**Essential and minimum Qualification:**

- i. Degree in any discipline.

**Age limit:**

Not exceeding 28 years as on the date of interview.

**Desirable:**

Working knowledge of computer (Internet, MS-Word, MS-Excel and MS-Powerpoint) along with the ability in typing.

**Terms & Condition:**

- 1) The engagement is purely project based and the candidate does not hold any right for permanent employment.
- 2) The engagement may be terminated at any time without assigning any reason.
- 3) No TA/DA will be admissible for attending the Walk in Interview.
- 4) Candidate should be ready to join immediately.
- 5) No correspondences will be entertained in this regard.
- 6) The duty hours will be from 9:00 A.M. to 5:30 P.M. from Monday to Friday. Saturday, Sunday and gazetted holidays will be holidays. She/He may be required to work on holidays in case of exigency of work.
- 7) She/He will be entitled to 1.5 days leave on each completed calendar month calculated according to the English calendar.
- 8) The decision of the Director is final & binding, in this regard.

NIH, Kolkata will not pay any kind of TA/DA/ Local Conveyance/ boarding-lodging charges to any applicant for attending the walk-in-interview. Director, NIH, Kolkata reserves the right to modify or cancel the advertisement partially and/or fully without assigning any reason thereof and the same shall be published in the Institute website only. Director NIH, Kolkata reserves the right to cancel any and/or all the applications without assigning any reason thereof.

**Interested eligible candidates may appear for walk-in-Interview with filled-in application in the prescribed proforma (Annexure-I) alongwith original and self-attested photo copies of all the relevant documents in support of their eligibility with one passport size photograph.**

Sd/-  
Director In-Charge,  
NIH, Kolkata.

**NATIONAL INSTITUTE OF HOMOEOPATHY – KOLKATA**

Application For the post of .....

Affix here  
Passport  
Size photograph**Advertisement No. IPvC/Con.Eng./01/2025**

1.	Name of the candidate in Block letters			
2.	Father's/Husband's name			
3.	Mother's Name			
4.	Date of Birth (in Christian era) DD/MM/YYYY			
5.	Age as on (Interview Date)			
6.	Sex	Male	Female	
7.	Nationality			
8.	Religion			
9.	Marital status			
10.	Whether belongs to SC/ST/OBC/PwD			
11.	Are you Physically Handicapped (If yes, please submit PH certificate)			
12.	Whether working in Central/State/UT/Autonomous Body etc.			
13.	Languages known			
14.	Address for communication			
15.	Permanent address			
16.	Telephone No./Mobile No.			
17.	E-mail ID			
18.	Aadhaar No			

19. Educational Qualification (Starting from Matriculation or equivalent and onwards)

Sl. No.	Examination Passed	Year of Passing	Name of School/Board/University	Class/ Division	% of marks	Discipline/Subjects
i.	X & equivalent					
ii.	XII/Inter/PUC					
iii.	Diploma					
iv.	Degree					
v.	Others if any					

20. Experience (Including present employment):

SL No .	Name of the Employer	Designation of the Post held & nature of appointment	Pay Scale/ Salary	Date of Joining/ leaving	Nature of duties performed

21.	Any other information such as training, publication etc., in support of suitability of the post.	
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I hereby solemnly declare that the information given above is true and correct to the best of my knowledge, belief & not suppressing any material facts that may disqualify my candidature. In case, if any discrepancies or misrepresentations come to the knowledge of NIH at any stage, including after selection, my appointment is liable to be cancelled or terminated without prior notice.

Place: .....

Date: .....

.....  
Full Signature of the Applicant