



National Institute of Homoeopathy

(An Autonomous Institute under Ministry of AYUSH)

Govt. of India

Block-GE, Sector-III, Salt Lake

Kolkata – 700 106. Ph. 033-2337-0969/0970

Website: www.nih.nic.in

WEB PUBLICATION

FN.10-6/NIH/PRINT/PART-4/2011

17/08/2017

Sub: Submission of sealed Quotation for Printing Items

Sir,

You are requested to participate by submitting the sealed quotation for supplying of the items mentioned below. Quotation should be **submitted on or before 07-09-2017**, duly super-scribing the envelope with tender no. and last date of submission. Quotation will be opened on **next working day**. Quotation received after last date & time of submission will neither be entertained nor be returned. Further for query, if any, may be clarified from this office on Monday to Friday between 1100 hrs. to 1600 hrs.

The bids must remain valid for the period of 90 days and the bidders are required to submit 5% of total quoted amount towards ‘BID SECURITY’ as Earnest Money Deposit (EMD). Unsuccessful bidder’s EMD will be returned to them without any interest, after 30 days of opening of bid. Successful bidder’s EMD will be returned without any interest, after receipt of performance security money (PSM). Successful bidder has to deposit 10% of total order amount towards ‘SECURITY DEPOSIT’ as PSM and the same will be returned without interest after 30 days from the successfully supplying of items. Both EMD & PSM are to be submitted in the form of Demand Draft(s) (DD) in favour of **Director, NIH** payable at Kolkata drawn on any nationalised bank. Unsuccessful bidder’s EMD and successful bidder’s PSM will be returned on the basis of request letter for returning.

Sl. No.	Name of the Items	Unit	Qty.	Dept.
01.	Follow up sheets (As per sample)	Pc.	10,000	IPD
02.	Temperature Sheet (As per sample)	Pc.	1,000	
03.	Case Taking Proforma (As per sample)	Pc.	1,000	
04.	X-ray/USG Forms(As per sample)	Pc.	2,000	
05.	Diet Slip (As per sample)	Pc.	1,000	

06.	Reporting Pad Blood (As per sample) (One pad contains 100 pcs.)	Pad	50	Clinical Pathology (LMD)
07.	Reporting Pad Urine (As per sample) (One pad contains 100 pcs.)	Pad	20	
08.	Reporting Pad Stool (As per sample) (One pad contains 100 pcs.)	Pad	10	
09.	Reporting Pad Blood Group (As per sample) (Each pad contains 100 pcs.)	Pad	05	
10.	Reporting Pad Sputum (As per sample) (Each pad contains 100 pcs.)	Pad	05	
11.	Reporting Pad Mantoux Test (As per sample) (Each pad contains 100 pcs.)	Pad	05	
12.	Reporting Envelop (As per sample)	Pc.	5000	
13.	Printing of Clinical Biochemistry Report (As per sample) (Executive Bond Paper and print blue ink) (Each pad contains 100 pcs.)	Pad	40	Clinical Biochemistry (LMD)
14.	Printing of Thyroid Profile (As per sample) (Executive Bond Paper and print blue ink) (Each pad contains 100 pcs.)	Pad	40	
15.	Cover File (As per sample)	Pc.	500	Store

Your offer should contain the following information;

- VAT / Sale Tax/GST etc. if any should be mentioned separately and clearly and do not mention as per Govt. Tax Rules.
- Quantity / Trade Discount if any.
- Delivery Period.
- Terms of Payment.
- Mode of Dispatch.

Sd/-

Director I/C